

# ARRANGEMENTS FOR HOLY MATRIMONY



## BOOKING

Enquiries can be made directly with Fr Gareth, or at one of the 'Parish Surgeries' held monthly in one of the churches. Couples are able to talk over any queries, complete an application form and make a secure booking with a deposit.

A provisional booking will be held for one month only; after this time if no deposit has been paid the date and time will be released without notice.

A non-refundable deposit of **£100** secures a booking and a receipt is given to the couple.

Any queries can be addressed directly with Fr. Gareth or after one of the services in church, or by making an appointment.

## ANNUAL WEDDING COUPLES EVENING

Once a year, normally in January, there will be an invitation to all those getting married the following year to attend an event to meet those important individuals involved in the wedding, and to confirm details.

Parties in attendance will be:

- The Priest
- The organist/ The Choir
- A representative from the flower guild
- Members of the Mothers Union | Refreshments

At this event, full details of wedding arrangements will be made, and couple can discuss and agree choices of music and flowers as well as any details of the service itself. This is the time and place to obtain advice on, and agree details of such things as:

- Entry and exit music.
- Hymns to be sung during the service.
- Arrangements for soloists, choirs, music to be played whilst the registers are being signed.
- Possible sharing the cost of flowers which may be possible when several weddings happen on the same day.

## FEES

The fees for marriage are set by the Church in Wales, and typically come into effect on 1<sup>st</sup> January each year. The fees for 2020 are **£590.00** which includes:

- The Ministry Fee | £195
- The Organist | £70
- The Church Fee | £260
- The Verger | £40
- A Floral Display | £25
- The professional fee for the organist reflects music of your choice to come into church, to accompany the signing of hymns, play during the signing of the registers and for the bridal party to leave the church.
- There is a fee included for the services of the Verger who prepares the church for the service.
- If additional flowers are required, your individual requirements can be discussed directly with the flower guild; an additional fee is charged for this service.

- If the services of professional videography are required, they must provide the appropriate license and an additional fee of £30 is charged due to copyright issues; there are strict guidelines which must be observed.

After the deposit has been paid, the final balance is due at the rehearsal; fees are best paid in cash, and clearly marked in an envelope. If you have any issues regarding the fees, please speak directly to Fr Gareth.

## **PHOTOGRAPHY**

The church asks that you respect the nature of the building and note that the service is an act of worship.

The services of a professional photographer are always accommodated to capture those special moments of your day.

However, during the service photographers will be asked to remain in one position, not use any flash photography and remain professional throughout.

Only once the registers have been completed, the photographer will be invited to capture this aspect of the service. The actual signing of the registers cannot be photographed for legal reasons.

## **TIMINGS**

If you would like to have a selection of photographs taken before the service, please ensure you allow time for this; there may be another service immediately following and various individuals' will have other commitments to attend to.

## **BANNS OF MARRIAGE**

Banns of Marriage is the legal term for the announcement of your forthcoming intention to marry. Banns are called out in this parish automatically; if you or your partner lives in another parish they must be called there also.

Over three consecutive Sundays, during the main service of the day your details will be read out by the priest taking the service asking if there is any lawful reason why you may not marry.

There is no legal requirement for you to be in church to hear them being called; however, most couples like to attend with immediate family.

It is your responsibility to ensure that arrangements are made for banns to be called in another parish and to collect a certificate. This is extremely important, please check if this is something you need to arrange.

The Church in Wales fee for the publication of Banns outside the parish where the marriage service will take place is currently £40.

# TIPS TO HELP YOU PLAN YOUR WEDDING

Here are some handy tips to help make the planning of your big day a bit smoother.

1. Please remember that if one of you lives in another parish you must contact the priest there to arrange for your Banns of Marriage to be called there also. If you both live in this parish you do not need to worry about this.
2. Remember if you need to have banns called in another parish you need to collect a certificate; the wedding cannot go ahead by law without this certificate.
3. Please contact us immediately if you have changed your address, telephone, mobile or email. If the address changes then circumstances may change as banns may need to be called elsewhere.
4. Remember to contact us no later than 6 weeks before the wedding about flowers. The flowers are arranged by volunteers and reasonably priced to allow for the fact that once in the church they must remain there.
5. Choirs or soloists are welcome to play or sing before, during and after the service; please let us know your requirements.
6. Please consult with us regarding all music arrangements a month before the service regarding hymns, wedding marches and any specific requirements.
7. Remember to bring the balance of the wedding fees to the rehearsal in cash, clearly marked in an envelope.
8. Out of respect of the church and other services that are not such happy occasions we ask you refrain from throwing confetti in the church or immediate grounds.
9. Anyone making a recording of the service needs to have a professional licence to record due to copyright. There are strict guidelines and a nominal fee of £30 for filming in church.
10. Please remind the photographer to consult with the priest about what photography is permitted in church.
11. We ask you not to be late for your wedding as the priest, organist, welcomers', choir and others will all have other commitments; there may also be another service booked for that day.